

TOWN OF STOW

Lower Village Sub-Committee

Minutes of the October 13, 2010, Lower Village Sub-Committee (LVC) Meeting.

Present: Members: Don McPherson, Phil Moseley, Russ Willis, Barbara Sipler,
Brian Martinson and Karen Kelleher

Absent, Lori Clark

Streetscape Design

Karen Kelleher presented revised streetscape specifications, created by Kristen Domurad in the Planning Department, using a new (GIS) format. Members like the new format and noted changes that should be incorporated:

Image Detail

- Change note: "**Locate Tree** 15 ft. off curb cut"
- Change note: "1' wide planting and mulch **buffer** in front and behind fence."
- Change note: "2' Grass Strip (measured from edge of **sidewalk** the **1' buffer**."
- Change note: "4' Sidewalk (measured from edge of ~~3'~~ **2'** wide grass strip.)"
- Change note: "Minimum of 3' Grass Strip (measured from edge of ~~street to berm~~ **sidewalk**).

Text

- Granite Posts – This section should mirror the specs previously approved by the Planning Board
- Important Notes – Amend text as follows:
 - Fence –
 - "Fence location shall be ten (10) feet from the berm OR placed on the abutting property line – whichever is greater."
 - Signs – (revised name for this section) –
 - "All signs shall be in compliance with the Town of Stow Sign Bylaw (6.3.1).
 - All Posts shall be located a minimum of one foot behind the fence.
 - Preferred sign installation orientation is parallel to the fence line.
 - In the event that a sign will overhang the fence, the front edge of the sign shall be no closer than one (1) foot to the back line of the sidewalk and the bottom of the sign shall have a clearance of no less than seven (7) feet to the surface of the sidewalk.

Sign Standard

Karen Kelleher reported that Planning Board Members Brian Martinson and Ernie Dodd are working on the sign bylaw and recommended that now is the time for the Lower Village Committee to let them know of any specific recommendations for signage in the Lower Village Business District.

Don McPherson said he supports pylon signs only if they were limited for businesses that cannot be identified on the face of the Building. It was agreed that there should be some limit as to the overall size of a pylon as well as a limit on the size for each business listed on the pylon.

Gateway Sign

Barbara Sipler presented a proposed gateway sign, which includes a historic image of the Lower Common and text: "Welcome to Stow Lower Village" "Incorporated 1683".

Karen Kelleher moved to adopt the sign design. The motion was seconded by Phil Moseley and carried by a unanimous vote of six members present (Don McPherson, Phil Moseley, Russ Willis, Barbara Sipler, Brian Martinson and Karen Kelleher).

Topic Outline for Final Report

Members will discuss the following topic outline for the final report at its next meeting.

Streetscape design

Roundabout

Traffic

Re-align curb cuts

Inter-lot Connections

Promote sidewalks

Plow sidewalks

Replace flagpole and shrubs on the common with a redesigned sitting area.

Construct Walkway across Town Land between Red Acre Road and Pompositticut Street.

Adjournment

The meeting adjourned at 9:00 a.m.

Respectfully submitted,

Karen Kelleher
Member